



**CVHA COACH
REGISTRATION INSTRUCTIONS**



How to Register as a Coach in the CVHA HOUSE LEAGUE

- Click on the link provided in the email (and below) to reach the CVHA Bench Staff / Volunteer registration page.
- Select the **BENCH STAFF / VOLUNTEER CVHA HOUSE LEAGUE** and click **REGISTER NOW**

HL - CITY OF VAUGHAN HOUSE LEAGUE
ONTARIO HOCKEY FEDERATION

Visit website

Overview

- Home
- Contact

Registration

- Participant
- Clinics

Support

Problem with your registration? Contact us:
+1 905-417-1046
info@vaughanhockey.com
https://vaughanhockey.c...

Want to learn yourself?
You may read and listen to tutorials.
Click here to learn more.

< Back to all

Bench Staff/Volunteer CVHA House League

Start date : 2021-10-21
End date : 2022-01-15

Register now

More	Category	Member type	Registration fee
▼	Safety Person House League	Volunteer	Free
▼	Bench Staff /Volunteer CVHA House League	Bench Staff	Free

Items

No items available.

Details

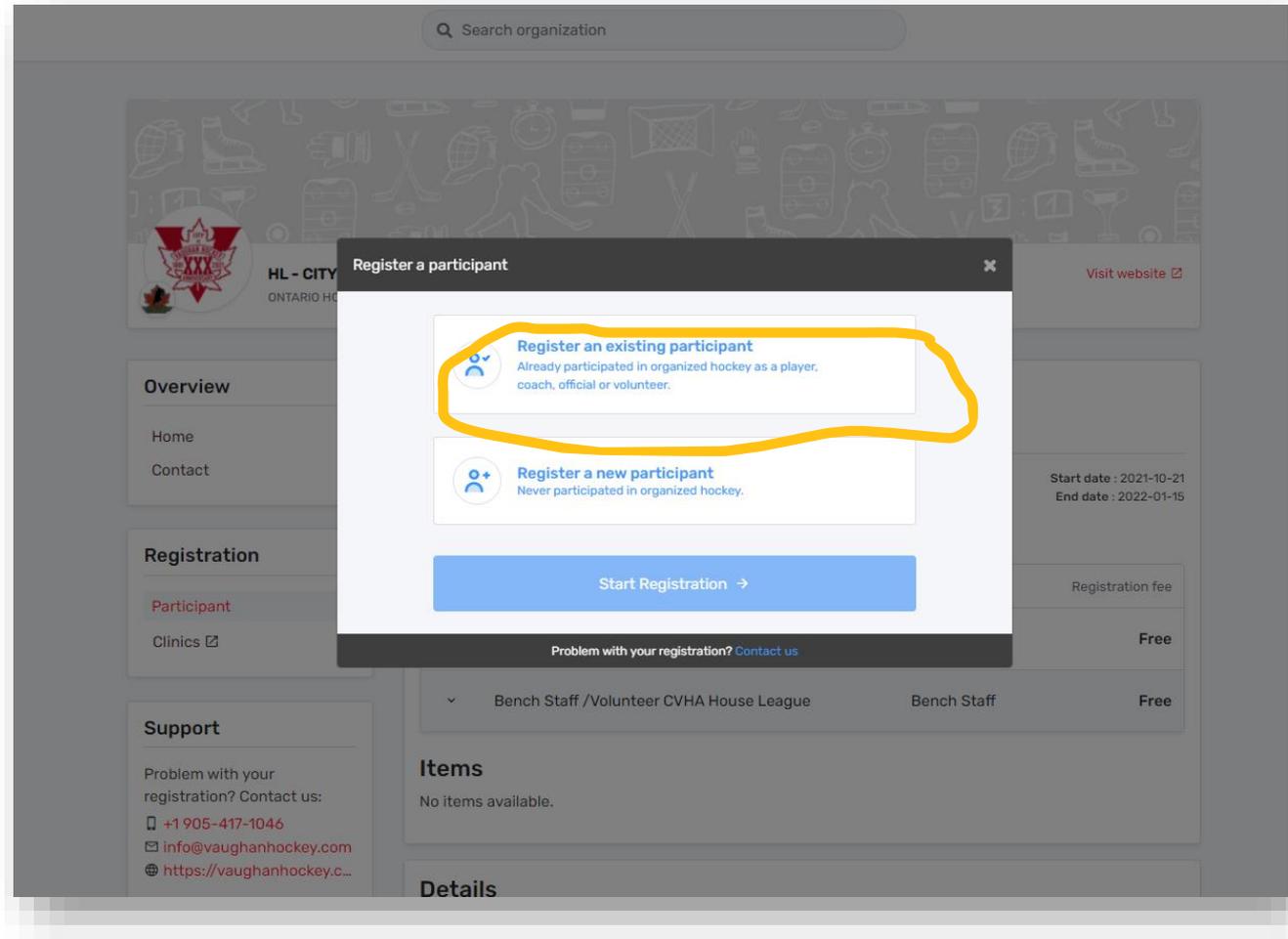
Terms & conditions



- Log in to the Hockey Canada Registry with your same login that you used when registering your child. If you are a non-parent coach, click the SIGN-UP and create an account.



- In most cases, while you have your account, you also need to add yourself as a participant (like you did your child).
- If you had registered yourself in your account, then just choose **REGISTER AN EXISTING PARTICIPANT.**





- To search for yourself, enter your HCR # if you know it. If not, use your first and last name, but make sure to use the exact spelling. For example, if your account is JOHN SMITH but you search for your name as JONATHAN SMITH, it will end up adding another user.

A screenshot of a web application interface. A modal window titled "Search participant" is open in the center. The modal has a dark header with a close button (X). Below the header, there are search options: "Search by HCR #" with a text input field containing "ex: 4563485965", and "Or" with two input fields for "First name *" and "Last name *". Below these is a "Date of birth *" field with a calendar icon and the format "YYYY-MM-DD". A blue "Search" button is on the right side of the modal. A "Previous" button is at the bottom left. At the bottom of the modal, there is a link: "Problem with your registration? Contact us". The background shows a sidebar with "Overview", "Registration", and "Support" sections, and a main content area with "HL - CITY OF VAUGHAN HOCKEY" and "ONTARIO HO..." text. There are also "Start date : 2021-10-21" and "End date : 2022-01-15" displayed on the right.



- If adding yourself as a new participant, fill out the relevant information and hit CREATE

Create new participant

MS **Michael Smith** (46 yrs.)
HL - CITY OF VAUGHAN HOUSE LEAGUE

Your relationship with the participant * **Self** | Gender * **Male**

Select a language * **English** | Secondary Language **Select...**

Citizenship * **Canadian** | Email * **hockeyisthebest1991@gmail.com**

Phone number * **+1 (416) 555-5555** | Extension | Phone type * **Cell**

Address Type * **Resident**

Address * **4600 Rutherford Rd, Woodbridge, ON L4L 1A6, Canada** [Enter address manually](#)

Address 2
Apartment, suite, unit, floor, building, etc.

[Previous](#) [Create](#)

Problem with your registration? [Contact us](#)

Powered by Spordle ©2021 Spordle

spordle



- Once you have yourself registered, select the BENCH STAFF / VOLUNTEER CVHA HOUSE LEAGUE and click NEXT.

Search organization

HL - CITY OF VAUGHAN HOUSE LEAGUE
ONTARIO HOCKEY FEDERATION [Visit website](#)

Registration Options

MS Michael Smith (46 yrs.)

Available Registrations

<input type="radio"/> Safety Person House League	Free
<input checked="" type="radio"/> Bench Staff /Volunteer CVHA House League	Free

[Previous](#) [Next](#)

Problem with your registration? [Contact us](#)

Start date : 2021-10-21
End date : 2022-01-15

Registration fee
Free
Free

Details

Terms & conditions +

Powered by Spordle ©2021 Spordle Inc. All rights reserved. **spordle**



- Make sure to select the correct **DIVISION** you are coaching in.
- Enter your **ROLE** ON THIS TEAM.....
- **YES/NO** if you have submitted your current VSS to the CVHA Office.

HL - CITY OF VAUGHAN HOUSE LEAGUE Visit website

Questionnaire [X]

MS Michael Smith (46 yrs.)

Bench Staff / Volunteer House League

What Division(Year of Birth) is the team you are coaching? *

U12/U13 - Players Born 2010/2009

What is your Role on this team? *

Head Coach

Have you submitted a current VSS to the CVHA Office? *

Yes

Previous Next

Problem with your registration? [Contact us](#)

Details

Terms & conditions +

Overview

Home
Contact

Registration

Participant
Clinics

Support

Problem with your registration? Contact us:
+1 905-417-1046
info@vaughanhockey.ca
https://vaughanhockey.ca

Want to learn yourself?
You may read and listen to tutorials.
[Click here](#) to learn more.

Start date : 2021-10-21
End date : 2022-01-15

Registration fee
Free

Free



- Go through the waivers (13 of them) and check off each of them and click NEXT.

MS Michael Smith (46 yrs.)

Waivers (13 of 13)

GREATER TORONTO HOCKEY LEAGUE
GTHL Registration ONLINE Waiver

You have elected to register your child (the "Child") as a player in a Greater Toronto Hockey League ("GTHL") club (the "Club") for the upcoming GTHL hockey season (the "Season") through the website located at www.gthlcanada.com (the "Website"). Such registration (the "Registration") is subject to the following terms and conditions (the "Terms").

By using the Website to complete the Registration, you hereby accept and agree to be bound by these Terms in regards to such Registration (the "Agreement").

These Terms contain important information about your rights and obligations, as well as disclaimers, limitations of liability, exclusions of liability and other provisions that may affect your rights and remedies. Please review these carefully before proceeding with the Registration.

Registration through the Website is to be made for lawful purposes only. To proceed with Registration of a Child as a player for the Club, you must be the parent guardian or legal guardian of the Child and be capable of entering into legally binding agreements.

1. Website; Account; Other Agreements.

Online registration is made available to you through the account you created on the Website (the "Account"). You represent

I have read and accept the waiver

Previous Next

Problem with your registration? [Contact us](#)

Powered by Spordle ©2021 Spordle Inc. All rights reserved. **spordle**



- Proceed to check out

HL - CITY OF VAUGHAN HOUSE LEAGUE
ONTARIO HOCKEY FEDERATION

Register a participant

Would you like to register another participant?

Register another participant

Proceed to check out →

Previous

Problem with your registration? [Contact us](#)

Start date : 2021-10-21
End date : 2022-01-15

Registration fee
Free

Free

Items
No items available.

Details
[Terms & conditions](#)

Overview
Home
Contact

Registration
Participant
Clinics

Support
Problem with your registration? Contact us:
+1 905-417-1046
info@vaughanhockey.com
https://vaughanhockey.c...

Want to learn yourself?
You may read and listen to tutorials.
[Click here to learn more.](#)

HL - CITY OF VAUGHAN HOUSE LEAGUE
ONTARIO HOCKEY FEDERATION

Registration summary

Order summary

Registration for Michael Smith
[Edit this member's registration](#) | [Remove this member](#)

Registration	
Bench Staff /Volunteer CVHA House League	\$0.00
Total price	\$0.00

Register another participant

Next

Problem with your registration? [Contact us](#)

Start date : 2021-10-21
End date : 2022-01-15

Registration fee
Free

Free

Items
No items available.

Details
[Terms & conditions](#)

Overview
Home
Contact

Registration
Participant
Clinics

Support
Problem with your registration? Contact us:
+1 905-417-1046
info@vaughanhockey.com
https://vaughanhockey.c...

Want to learn yourself?
You may read and listen to tutorials.
[Click here to learn more.](#)



- You will get confirmation that you have successfully registered with the CVHA and will get an email as well.

Search organization

HL - CITY OF VAUGHAN HOUSE LEAGUE

Visit website

Registration Confirmation



Thank you for registering!

Your receipt number is #2021200405104

An email confirmation has been sent to **hockeyisthebest1991@gmail.com**

Dear Team Official and Safety Rep,

Thank you for registering. If you have not already done so ,please ensure the CVHA Office has an original version of your current VSS.

CVHA
Registration Team

Problem with your registration? [Contact us](#)

Start date : 2021-10-21
End date : 2022-01-15

Registration fee

Free

Free

Overview

Home

Contact

Registration

Participant

Clinics

Support

Problem with your registration? Contact us:

+1 905-417-1046

info@vaughanhockey.ca

https://vaughanhockey.ca

Want to learn yourself?

You may read and listen to tutorials. [Click here](#) to learn more.

Details

Terms & conditions



- Once you have registered yourself as a participant you will see your name added in (you will see yourself twice).
- The MEMBER with the GOLD CROWN is the account holder. Your name without the gold crown is the actual participant (coach)

The screenshot shows the Spordle My Account dashboard for Michael Smith. The left sidebar contains navigation options: Dashboard (selected), Members, Calendar, Payments, Purchases, and Settings. The main content area is titled 'Dashboard' and includes:

- My Organizations:** A card for 'HL - CITY OF VAUGHAN HOUSE LEAGUE' with a 'Register' button.
- My Members:** A link to 'Link a Member' and a card for 'Michael Smith' with a gold crown icon, indicating he is the account holder.
- Profile Card:** A card for 'Michael Smith' with details: 'December 10, 1974', 'Self', and 'HCR# 2021136100069315'.

The Spordle logo and a three-dot menu are visible at the bottom left of the dashboard.